



FRANKLIN COUNTY OFFICE ON AGING
280 E. Broad Street, 3rd Floor
Columbus, OH 43215

- JOB ANNOUNCEMENT -

POSITION TITLE: Case Manager – Adult Protective Services (Non-Bargaining) (2 Positions) **PCN:** 111812
111816

REPORTS TO: APS Case Manager Supervisor **P.R.:** N13

RESPONSIBILITIES: Investigate reports of elder abuse. Conduct multiple visits in community. Assess and determine each client's mental and physical status and capacity. Conduct investigative interviews. Assess client's support systems including formal and informal support systems. Develop immediate plan to protect client if client is in crisis. Refer clients to community resources and services. Plan and implement alternative living arrangements for clients when needed. Work with clients and other who have mental healthy issues. Assist client's with paying bills as needed. Document case records of assessments, case activities, and case plans. Write summaries, reports, letters, and other related correspondence. Prepare materials for filing documents, testifying at court hearings, etc. Prepare clients and others for testifying and hearings. Determine need for and work to obtain restraining orders to protect clients.

MINIMUM QUALIFICATIONS: Bachelor's degree in Social Work or related field with one (1) year of social work or related experience; or any equivalent combination of training and experience.

STARTING SALARY: \$20.04/hr., plus a comprehensive benefits package.
180 Day Probationary Period

DATE POSTED: Tuesday, May 26, 2015

DEADLINE TO APPLY: Monday, June 8, 2015

If interested, please go to www.franklincountyohio.gov/commissioners/hr and apply on-line.

- EOE -